



Public Meeting of the
Student Affairs Committee

July 8, 2021

1:15 p.m. - 1:30 p.m.



Public Meeting of the Student Affairs Committee - July 8, 2021

Agenda

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| 1. Welcome and Opening Remarks | Luxbacher |
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| 2. Approval of Minutes | Luxbacher |
| Minutes of the May 19, 2021 Public Meeting of the Student Affairs Committee | |
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| 3. Resolution to Increase Student Security and Transportation Fee (Pittsburgh Campus) | Bonner |
| Background Statement | |
| Resolution | |
| <hr/> | |
| 4. New Business/Adjournment | Luxbacher |

**MINUTES OF THE PUBLIC MEETING
OF THE STUDENT AFFAIRS COMMITTEE
OF THE BOARD OF TRUSTEES
OF THE UNIVERSITY OF PITTSBURGH**

May 19, 2021

A public meeting of the Student Affairs Committee was held on Monday, May 19, 2021, at 3:00 p.m. Due to governmental restrictions regarding the Covid-19 pandemic, the meeting was held remotely. Committee members in attendance were Mary Ellen Callahan (Chairperson of the Student Affairs Committee), Patrick Gallagher (Chancellor and Chief Executive Officer), Dawne S. Hickton, Diane P. Holder, Roberta A. Luxbacher (Committee Vice Chairperson), Thomas E. Richards (Board Chairperson), and A. David Tilstone. Other Trustees attending included Douglas M. Browning, Vaughn S. Clagette, and Lisa A. Golden. Attending as non-voting representatives to the Committee were Malgorzata Fort (Faculty Representative), Jazzkia Jones (Student Representative), and Benjamin King (Student Representative). University staff attending included Kenyon R. Bonner (Committee Liaison), Steve Anderson, Christine Chapman, Ann E. Cudd, Cheryl Finlay, Janine Fisher, Brian Hamluk, Kathy W. Humphrey Rosalyn E. Jones, Joseph McCarthy, Sarina Moore, Summer Rothrock, Jennifer Seng, Amy E. Service, John Twynning, and Linda Williams-Moore. University students attending the meeting included Morgan Pierce, Harshitha Ramanan and Ryan Yeager.

Welcome. Committee Chairperson Mary Ellen Callahan convened the public meeting of the Student Affairs Committee. In compliance with the Sunshine Act, the meeting had been duly advertised as a public meeting. A quorum of Student Affairs Committee members was present for the transaction of business.

Resolutions to Reinstate Certain Student Fees. Kenyon R. Bonner, Vice Provost and Dean of Students, presented the following resolutions for approval by the Committee.

1. **Resolution Approving a Reinstatement of the Student Activity Fee at the University of Pittsburgh (Pittsburgh, Johnstown, Greensburg and Bradford Campuses).** The Student Activity Fee at the University of Pittsburgh (Pittsburgh, Johnstown, Greensburg, and Bradford Campuses) was temporarily reduced by twenty percent for academic year 2020-2021 to account for the anticipated decrease of in-person student activities due to Covid-19 health and safety guidelines. The Administration is recommending that the Student Activity Fee at each campus be returned to the pre-pandemic level, effective Fall 2021: (i) for non-CGS undergraduate students on the Pittsburgh campus increasing from \$80 to \$100 per term for each full-time undergraduate non-CGS student, and increasing from \$24 to \$30 per term for each part-time undergraduate; (ii) for CGS undergraduate students on the Pittsburgh campus increasing from \$24 to \$30 term for each full-time student, and increasing from \$12 to \$15 per term for each part-time student; (iii) for graduate and professional students on the Pittsburgh campus increasing from \$24 to \$30 per term for each full-time graduate and professional student, and increasing from \$12 to \$15 per term for each part-time graduate and professional student; (iv) on the Johnstown campus increasing from \$72 to \$90 per term for each full-time undergraduate student; (v) on the Bradford campus increasing from \$80 to \$100 per term for each full-time undergraduate student, and increasing from \$16 to \$20 per term for each part-time undergraduate student; and (vi) on the Greensburg campus increasing from \$68 to \$85 per term for each full-time undergraduate student, and increasing from \$18 to \$22 per term for each part-time undergraduate student.

Upon motion duly made and seconded, the Student Affairs Committee approved the Resolution Reinstating the Student Activity Fee at the University of Pittsburgh (Pittsburgh, Johnstown, Greensburg and Bradford Campuses). A copy of the Resolution is included as page 4 of these minutes.

2. **Resolution Approving a Reinstatement in the Increase in the Mandatory Student Wellness Fee at the University of Pittsburgh (Pittsburgh Campus)**. The Student Wellness Fee is used to promote the holistic health of students through a variety of programs and services offered through the University's Student Health Service, the University Counseling Center, and the Office of Campus Recreation. The Student Affairs Committee voted to approve two consecutive increases in the Student Wellness Fee for full-time and part-time students at the University of Pittsburgh (Pittsburgh Campus) at the June 2019 meeting of the Board of Trustees. However, implementation of the second increase in the Student Wellness Fee was delayed due to the Covid-19 pandemic. The University Administration recommends that the Student Affairs Committee hereby reinstate an increase in the Student Wellness Fee from \$180 to \$230 per term for each full-time undergraduate and graduate student and from \$90 to \$115 per term for each part-time undergraduate and graduate student, effective Fall 2021.

Upon motion duly made and seconded, the Student Affairs Committee approved the Resolution Reinstating an Increase in the Mandatory Student Wellness Fee at the University of Pittsburgh (Pittsburgh Campus). A copy of the Resolution is included as page 5 of these minutes.

3. **Resolution Approving the Reinstatement of the Mandatory Student Recreation Fee at the University of Pittsburgh (Johnstown and Bradford Campuses)**. The Student Recreation Fees at the University of Pittsburgh Johnstown and Bradford Campuses were temporarily reduced by twenty percent for academic year 2020-2021 to account for the anticipated decrease of in-person recreation activities, services and programs due to Covid-19 health and safety guidelines. The Administration recommends that the Student Affairs Committee approves the reinstatement of these Student Recreation Fees to their academic year 2019-2020 amounts as follows: (i) on the Johnstown campus, the Student Recreation Fee increasing from \$61 to \$76 per term for each full-time undergraduate student; and (ii) on the Bradford campus, the Student Recreation Fee increasing from \$72 to \$90 per term for each full-time undergraduate student, and from \$20 to \$25 per term for each part-time undergraduate student.

Upon motion duly made and seconded, the Student Affairs Committee approved the Resolution Approving a Reinstatement of the Mandatory Student Recreation Fee at the University of Pittsburgh, Johnstown and Bradford Campuses. A copy of the Resolution is included as page 6 of these minutes.

New Business/Adjournment. There being no additional business to come before the Committee, Chairperson Callahan adjourned the meeting.

Kenyon R. Bonner, EdD
Vice Provost and Dean of Students

The foregoing minutes were reviewed and approved by the Student Affairs Committee on

Rosalyn E. Jones, Vice Chancellor and Secretary
to the Board of Trustees

**RESOLUTION OF THE
STUDENT AFFAIRS COMMITTEE
APPROVING THE INCREASES (REINSTATEMENT)
OF THE MANDATORY STUDENT ACTIVITY FEE
AT THE UNIVERSITY OF PITTSBURGH
PITTSBURGH, JOHNSTOWN, GREENSBURG AND BRADFORD CAMPUSES**

WHEREAS, the Board of Trustees has delegated authority and responsibility to the Student Affairs Committee to oversee mandatory fees; and

WHEREAS, the Student Activity Fee supports student activities, programs, and services at the University of Pittsburgh campuses; and

WHEREAS, the Student Activity Fee at the University of Pittsburgh (Pittsburgh, Johnstown, Greensburg, and Bradford Campuses) were temporarily reduced by twenty percent for academic year 2020-2021 to account for the anticipated decrease of in person student activities due to COVID-19 health and safety guidelines;

NOW THEREFORE BE IT RESOLVED, that the Student Affairs Committee hereby approves the reinstatement of the Student Activity Fee as follows:

1. For non-CGS undergraduate students on the Pittsburgh campus increasing from \$80 to \$100 per term for each full-time undergraduate non-CGS student and increasing from \$24 to \$30 per term for each part-time undergraduate non-CGS student, effective Fall 2021; and
2. For CGS undergraduate students on the Pittsburgh campus increasing from \$24 to \$30 per term for each full-time undergraduate CGS student and increasing from \$12 to \$15 per term for each part-time undergraduate CGS student, effective Fall 2021; and
3. For graduate and professional students on the Pittsburgh campus increasing from \$24 to \$30 per term for each full-time graduate and professional student and increasing from \$12 to \$15 per term for each part-time graduate and professional student, effective Fall 2021; and
4. On the Johnstown campus increasing from \$72 to \$90 per term for each full-time undergraduate student, effective Fall 2021; and
5. On the Bradford campus increasing from \$80 to \$100 per term for each full-time undergraduate student and increasing from \$16 to \$20 per term for each part-time undergraduate student, effective Fall 2021; and
6. On the Greensburg campus increasing from \$68 to \$85 per term for each full-time undergraduate student and increasing from \$18 to \$22 per term for each part-time undergraduate student, effective Fall 2021; and

BE IT FURTHER RESOLVED, that an explanation of this decision will be given to all students who will be paying the Student Activity Fee in the fall 2021 term, and that the Student Affairs Committee shall inform the Budget Committee of this action for inclusion in the operating budget of the University.

**RESOLUTION OF THE
STUDENT AFFAIRS COMMITTEE
REINSTATING AN INCREASE IN THE MANDATORY
STUDENT WELLNESS FEE AT THE UNIVERSITY OF
PITTSBURGH
PITTSBURGH CAMPUS**

WHEREAS, the Board of Trustees has delegated authority and responsibility to the Student Affairs Committee to oversee mandatory fee increases; and

WHEREAS, the Student Wellness Fee at the University of Pittsburgh (Pittsburgh Campus) is used to promote the holistic health of students through a variety of programs and services offered through the University's Student Health Service, the University Counseling Center, and the Office of Campus Recreation; and

WHEREAS, these offices have seen a steady increase in student demand for services and improved facilities; and

WHEREAS, the Student Affairs Committee has considered the recommendations made by the administration to increase the Student Wellness Fee for full-time and part-time students at the University of Pittsburgh (Pittsburgh Campus); and

WHEREAS, the Student Affairs Committee voted to approve the increase in the Student Wellness Fee for full-time and part-time students at the University of Pittsburgh (Pittsburgh Campus) at the June 2019 meeting of the Board of Trustees; and

WHEREAS, the implementation of the Student Wellness Fee increase was delayed due to the COVID-19 pandemic;

NOW THEREFORE BE IT RESOLVED, that the Student Affairs Committee hereby reinstates an increase in the Student Wellness Fee from \$180 to \$230 per term for each full-time undergraduate and graduate student and from \$90 to \$115 per term for each part-time undergraduate and graduate student, effective Fall 2021; and

BE IT FURTHER RESOLVED, that the Student Affairs Committee shall inform the Budget Committee of this action for inclusion in the operating budget of the University.

**RESOLUTION OF THE
STUDENT AFFAIRS COMMITTEE
APPROVING THE INCREASES (REINSTATEMENT)
OF THE MANDATORY STUDENT RECREATION FEE
AT THE UNIVERSITY OF PITTSBURGH
JOHNSTOWN AND BRADFORD CAMPUSES**

WHEREAS, the Board of Trustees has delegated authority and responsibility to the Student Affairs Committee to oversee mandatory fees; and

WHEREAS, the Student Recreation Fee supports student programs and services at the University of Pittsburgh Johnstown and Bradford campuses; and

WHEREAS, the Student Recreation Fee at the University of Pittsburgh (Johnstown and Bradford Campuses) were temporarily reduced by twenty percent for academic year 2020-2021 to account for the anticipated decrease of in-person recreation activities, services and programs due to COVID-19 health and safety guidelines;

NOW BE IT RESOLVED, the Student Affairs Committee hereby approves the reinstatement of the Student Recreation Fee to their academic year 2019-2020 amounts as follows:

1. On the Johnstown campus, the Student Recreation Fee increasing from \$61 to \$76 per term for each full-time undergraduate student, effective Fall 2021; and
2. On the Bradford campus, the Student Recreation Fee increasing from \$72 to \$90 per term for each full-time undergraduate student and from \$20 to \$25 per term for each part-time undergraduate student, effective Fall 2021; and

BE IT FURTHER RESOLVED, that an explanation of this decision will be given to all students who will be paying the Student Recreation Fee in the fall 2021 term, and that the Student Affairs Committee shall inform the Budget Committee of this action for inclusion in the operating budget of the University.

JULY 8, 2021

**BACKGROUND STATEMENT
AND
RESOLUTION**

**BACKGROUND STATEMENT
TO THE RESOLUTION OF THE
STUDENT AFFAIRS COMMITTEE
PERTAINING TO AN INCREASE IN THE MANDATORY
STUDENT SECURITY AND TRANSPORTATION FEE (PITTSBURGH CAMPUS)**

Provided for the committee's review and consideration is a request to approve an increase in the Student Security and Transportation Fee on the Pittsburgh campus for FY 2022.

The Security and Transportation Fee is assessed to all Pittsburgh Campus students each semester. The current fee of \$90 per semester has remained unchanged since 2007 and supports the campus shuttle system and the fare-free ride program with the Port Authority. The current fee is insufficient to support these services, resulting in a growing deficit in the Transportation Reserve account. The account currently has a deficit of \$16.5 million, which has grown by an average of \$2.5 million annually over the last five normal operating years (excluding the impacts of COVID-19). Further, the Port Authority has notified the University that the per-ride cost for Pitt employees and students will be increased for the first time in nearly 6 years, contributing to even higher expected future deficits.

A breakeven analysis was conducted to identify the increase in student fee required to eliminate the annual deficit. Two factors contribute to this deficit: 1) insufficient revenue from student fees to support student-related expenses; and 2) insufficient hard funding to support employee Port Authority ridership.

Through the CFO's annual Responsibility Center Resource Proposal process, Business and Auxiliary Services requested an increase in hard funding in the amount of \$852,000 for a total of \$2,386,506 in hard funding to support employee ridership based on actual ridership data. Assuming that increase is approved, a breakeven analysis was performed to identify the increase required in the student fee. Based on this analysis, the recommended per-semester increase in the Security and Transportation fee is \$40, bringing the total fee to \$130 per semester. The combination of the increase in hard funding and student fee increase is expected to eliminate the annual deficit for the Transportation Department.

There is no projected financial risk associated with this fee increase. However, the Port Authority has reported that they will be raising the per-ride fee for our students, faculty, and staff. This increase could offset a portion of the recommended correction and require additional increases in both hard funding and student fees in future years. Business and Auxiliary Services will continue to monitor the impact of any future increases.

Should the student fee increase not be approved, the University will continue to offer transportation options but would continue to operate at an annual deficit which is not sustainable long term. This fee increase does not eliminate the current deficit, but it does prevent it from continuing to grow.

**RESOLUTION OF THE
STUDENT AFFAIRS COMMITTEE
APPROVING THE INCREASE IN THE
MANDATORY STUDENT SECURITY AND TRANSPORTATION FEE
(PITTSBURGH CAMPUS)**

WHEREAS, the Board of Trustees has delegated authority and responsibility to the Student Affairs Committee to oversee mandatory student fees, and

WHEREAS, the Student Security and Transportation Fee supports the campus shuttle system and the fare-free ride program with the Port Authority, and

WHEREAS, the current fee is insufficient to support these services and has resulted in a growing deficit that currently stands at \$16.5 million and which will continue to grow if the fee remains at its current level, and

WHEREAS, the Student Security and Transportation Fee has remained unchanged since 2007;

NOW BE IT RESOLVED, the Student Affairs Committee hereby approves a fee increase of \$40 from \$90 per semester to \$130 per semester for all students at the Pittsburgh Campus, and

BE IT FURTHER RESOLVED, that an explanation of this decision will be given to all students who will be paying the Student Security and Transportation Fee in the fall 2021 term, and that the Student Affairs Committee shall inform the Budget Committee of this action for inclusion in the operating budget of the University.